

**UNITED STATES BANKRUPTCY COURT  
FOR THE NORTHERN DISTRICT OF ALABAMA**

In re:

Electronic Transcript Policy	)	Administrative Order No. 07-04
	)	All Divisions

**ADMINISTRATIVE ORDER  
REGARDING ELECTRONIC TRANSCRIPT**

In compliance with the Judicial Conference policy on electronic availability of transcripts, access to every electronic transcript filed with the Court will initially be restricted to Court users and case participants. This restricted period will allow interested parties the opportunity to review the transcript and file a request for redaction, requesting that personal data identifiers be redacted prior to the transcript being made available to the public. It is the responsibility of the parties to monitor the docket for the filing of the transcript.

Within five (5) business days of the filing by the court reporter/transcriber of the official transcript with the clerk's office, each party shall inform the Court, by filing a Notice of Redaction with the Clerk, of the party's request for redaction of personal data identifiers from the electronic transcript of the court proceeding. Such personal data identifiers include: Social security numbers, financial account numbers, names of minor children, dates of birth, and home addresses of the individuals.

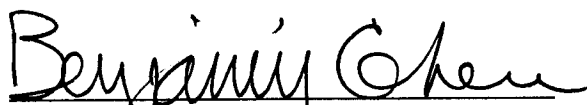
If no such notice is filed within the allotted time, the Court will assume redaction of personal identifiers from the transcript is not necessary and the transcript will be made electronically available on the sixth business day unless the Court, for good cause related to the application of the Judicial Conference Policy on Privacy and Public Access to Electronic Case Files, finds that a transcript should not be made available electronically for a period of up to 60 days.

If a timely Notice of Redaction is filed by any party following the filing of the official transcript with the clerk's office, the official transcript is not to be made electronically available to the general public until the redaction occurs. Within 21 calendar days of the filing of the transcript, or longer if the Court so orders, the parties shall submit to the court reporter/transcriber a statement indicating the location of the personal data identifiers in the transcript by including the page and paragraph or line where the personal data identifiers are located. The court reporter/transcriber shall partially redact these personal data identifiers from the electronic transcript as follows:

Social Security number to the last four digits  
Financial account numbers to the last four digits  
Names of minor children to the initials  
Dates of birth to the year  
Home addresses of the individuals to the city and state

During the 21 day period, or longer if the Court so orders, an attorney or a party in interest may file a motion with the Court for any additional redactions to the transcripts. The transcript shall not be electronically disseminated until the Court has ruled upon such motion.

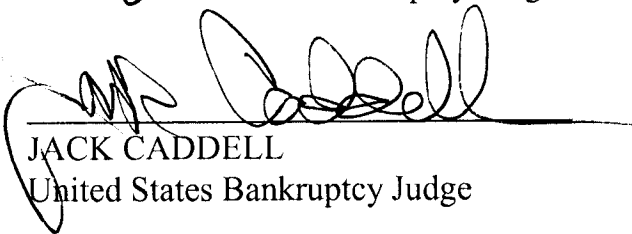
IT IS SO ORDERED, this the 13<sup>th</sup> day of April, 2007.



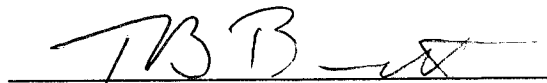
BENJAMIN COHEN  
Chief United States Bankruptcy Judge



TAMARA O. MITCHELL  
United States Bankruptcy Judge



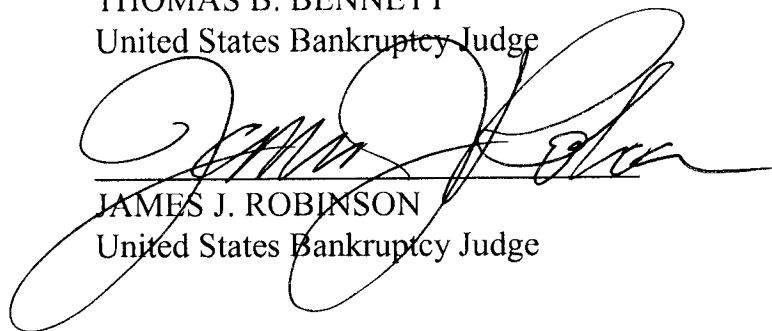
JACK CADDELL  
United States Bankruptcy Judge



THOMAS B. BENNETT  
United States Bankruptcy Judge



C. MICHAEL STILSON  
United States Bankruptcy Judge



JAMES J. ROBINSON  
United States Bankruptcy Judge